

Application for Refund of Fees Paid

To request a refund this application form should be completed in BLOCK CAPITALS and should be signed and completed by the student. Incomplete application forms will be returned for missing information to be completed.

1. Student's Personal Details	
Full Name:	
BCC Student No.:	
D.O.B:	Passport No:
Contact No:	E-mail:

2. Payment Details	
Amount Paid (£) :	Mode of Payment:
Payment Date:	Paid By (Name):
Payee's Relationship (<i>if not the student</i>):	
Reason for Refund (please specify):	

3. Course Details	
Name of the Course:	
Level of the Course:	Intake/Session:

4. Required Documents Check List (<i>Tick the relevant documents you are attaching to this Application</i>)	
Photocopy of the relevant page of the Passport	<input type="checkbox"/>
Refusal Letter British Consulate	<input type="checkbox"/>
Original Offer/Acceptance Letter from College	<input type="checkbox"/>
Any other documents (<i>please specify</i>):	

5. Bank Details (<i>For refunds to a bank account please give the account details below.</i>)	
Accountholder's Name & Address	
Bank Name & Address	

Account Number (for EU Accounts please give the IBAN Number)	
Sort/Routing Code	
SWIFT/BIC Code	

5. Declaration	
I confirm that to the best of my knowledge and belief, the information has been given on this form is true and I understand that if I have given any false information, my request will be rejected.	
Full Name:	
Signature:	Date: / /