

Accredited Prior Learning

Certificate/Graduate Certificate in Theology

Exemption from Certificate or Graduate Certificate Level modules can be allowed where a student has already achieved a similar standard in the relevant subject areas, e.g. passes at Certificate level in another course/institution.

For students seeking admission to the Certificate only, a maximum of 80 credits of APL may be taken into account. This limit does not apply to students intending to read for a Diploma or Graduate Diploma who may seek direct entry at the Diploma or Postgraduate Diploma level (see below).

Certificate/ Graduate Diploma in Theology

Exemption from Diploma/Graduate Diploma Level modules can be allowed where a student has already achieved a similar standard in the relevant subject areas, e.g. passes at Diploma level in another course/institution. For students seeking admission to the Diploma only, a maximum of 160 credits of APL may be taken into account, which includes any APL counted against a Certificate year. This means that students seeking direct entry at Diploma/ Graduate Diploma Level on the basis of Certificate Level and incomplete Diploma studies elsewhere may only have a maximum of 40 credits at Diploma/ Graduate Diploma Level taken into account, even if they have additional Diploma/ Graduate Diploma Level credits in hand.

Verification of Prior Learning

Students wishing prior learning to be taken into account should notify the registrar as soon as possible. The registrar will require details of the course that was studied, the individual modules/units the student wishes to claim as prior learning credits, the name of the institution where the study was undertaken and the contact details of the institution. The student will also be required to provide a letter confirming the institution may provide information and a transcript to Birmingham Christian College.

The registrar will write to the institution, sending the student's letter giving permission to them to release information, requesting a transcript together with any other relevant information required.

When the transcript is received the registrar will check the modules/units that were taken, the level and number of credits and whether a pass was achieved. These will be compared with those modules/units of the BCC course for which the students has requested APL.

A decision will be made by the registrar as to whether the APL can be given and this decision will be communicated to the student in writing. Should there be any doubt as to the equivalency of the modules/units further information may be requested from the institution and this will be referred to the Principal and/or the relevant subject tutor for a decision.